

Mackenzie County

Title	General Capital Reserve	Policy No.	RESV 02
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Account Code	97-760
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Purpose

To establish a general capital reserve. This reserve will provide funding in order to retain a stable municipal taxation structure and to accommodate current year capital funding requirements that have not been previously established from existing reserves. Items such as computer hardware and building developments as prime examples. Additionally, this reserve can be used for emergency type expenditures, or for additional capital items that require funding and Council approval during the year.

Targeted Minimum	\$500,000
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Targeted Maximum	\$1,000,000
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Funding

(Current year surplus* - \$50,000) x 50% = amount to general operating reserve.

*with surplus being determined by excluding amortization and other non-cash transactions associated with Public Sector Accounting changes.

Policy Statement and Guidelines

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the County.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to County council, a list indicating the current and previous year-end balances for this reserve will be provided.
3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved	06-Jun-01	01-320
Amended	24-Feb-10	10-02-149
Amended		

